



Office of the VICE-PRESIDENT ACADEMIC

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RE: Monthly Report - May 2017

Contribution Hours:
199

(May: 180, + 19 transition hours)

June 5th, 2016

- Transition
- Chancellor's Dinner
- Grade Appeals
- Meeting with the AVP Leadership
- Meeting with the Governance office
- Dean Appointment Committee
- Committees

Transition

I had my transition with Hailey Babb, my predecessor, throughout the first few weeks of my term, in addition to some hours that we transitioned before my term even began. It was a major component of the start of my time in this position. Hailey and I went over many aspects of the position including but not limited to how to facilitate grade appeals, and describing my role on various committees. Hailey ensured that I felt prepared for the position, and I certainly do. Furthermore, our all-executive transition that was held on April 25th, prepared me well for my position and was a great opportunity to learn from the members of the outgoing executive council.

Chancellor's Dinner

It was a great opportunity to be able to attend the Chancellor's dinner following convocation ceremonies. It provided the avenue to mingle with many general assembly members, in addition to faculty and administration members from the University of Lethbridge.

Grade Appeals

I have been assisting a few students with general information about the grade appeal process.

Dean Appointment Committee

I am involved with Dean of Fine Arts Appointment Committee. This committee is highly confidential, and I cannot comment any further.

Committees

I have finalized the membership of all GFC committees, A& S committees, alongside many miscellaneous committees. I am sure throughout my term more committees will arise, and I will



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continue to staff them as I see best. As of right now, I have ensured that all general assembly members have fulfilled their requirements. I myself have attended numerous committee meetings this past month. One committee that will no longer be meeting but will break into work groups is mental health task force. As I became aware that this committee will be disassembling I stated that it would be important to have a student sit on the working groups to ensure that the student perspective is addressed.

Leadership meeting with AVP

The meeting with the AVP leadership team was great! I got to connect some of the most prominent people on campus in regards to internal advocacy for students. This meeting resulted in a meeting with the Registrar Susie Kennedy in regards to some of my initiatives for the 2017-2018 academic school year. I look forward to working with the Registrar along with the other members of the AVP leadership team during my term.

Meeting with the Governance office

I have been acquainted with the general structure of the University of Lethbridge governance, and I intend to advocate for students keeping in mind the governance structure this upcoming year.

Committees/Meetings, etc., attended in late April & May:

ULSU All-Executive Transition - April 25th
ULSU General Assembly Meeting - May 3rd
ULSU Executive Council - May 10th, May 18th
General Faculties Council - May 1st
General Faculties Council Curriculum Coordinating Committee - May 8th, May 17th
Dean of Fine Arts Appointment - May 31st
Grade Appeal Meetings- May 2nd, 8th, 31st
Arts & Science Council - May 11th
Arts & Science Degrees Committee- May 8th
Student Awards Committee Gold Medal Awards - May 15th
Meeting with Registrar- May 15th
Mental Health Task Force - May 2nd
AVP Leadership Meeting- May 12th
Meeting with Governance Office- May 12th
Lunch with Lethbridge College Students' Association - May 29th



THE UNIVERSITY OF LETHBRIDGE
STUDENTS' UNION

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Thank you, and please do not hesitate to contact me with any questions or concerns regarding this report.

Sincerely,

Sandeep Parmar
Vice-President Academic